



# Tax-Exempt Shopping

Seamlessly checkout tax free in-store & online

## Walmart Business



### Enjoy the Benefits of a Partnership

Walmart Business offers retail solutions to public sector agencies through OMNIA Partners. Together, we help agencies, like The Salvation Army, save time, money, & hassle on purchases made online & in Walmart stores nationwide.

(excluding Apple products)

### Getting Started

#### 1. Create an Account: (If needed)

If possible, utilize a general domain

ex: use.gld.downriver.shared@usc.salvationarmy.org

Site Addresses are verified against USPS tool. If issues arise, utilize [USPS tool](#) to enter the preferred address.

Utilize **EIN of Central Territorial HQ: 36-2167910**

- Where possible, include full TSA site name.
- All current & new accounts will be upgraded automatically

#### 3. Submit Tax Exemption

- Primary Admins, select **Tax Exemption** on the left panel of options. Then, select **Begin New Enrollment** & follow prompts to upload your applicable document(s).
- Once approved, your new tax exemption card will be available to view or print within your account's **Tax Exemption** or via the [Walmart Business app](#).

### Resources

**Walmart Business Care**

833-707-1245

#### Links:

[Walmart Business Onboarding Hub](#)

[Seamless Tax-Exemption Shopping](#)

[Walmart Business Tax Exemption Guide](#)

[Walmart Business FAQ](#)

### Key Benefits

- Unlimited users w/free delivery from stores (\$35 *minimum*)
- Unlimited free shipping on items sold & shipped by Walmart (*no minimums*)
- Frictionless tax-exempt purchasing of food, supplies, & operational items  
Mobile wallets,
- Automatic receipt capture for easy reconciliation

#### 2. Add a Payment Method

- Click on Wallet & Add New Payment Method
- Select the desired option and enter info
- Once added, if desired, you can click on Shared Settings, to share it across all users or a particular group (*optional*)

#### 4. Adding Users & Groups

- Navigate to **Account Settings** & click on **Users & Groups** or **Manage Users**
- Choose **Invite User**, enter their name, email, & role.
- Assign users to groups (*optional*)
- To manage monthly spend & transaction limits, or add approvers, navigate to **Users** & click on the user's name & input the desired parameters.

### Contacts

**Tym Hanson**

The Salvation Army - WMB National Account Manager

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**Schedule a Meeting with Tym** (link)

**Lindsay Mitchell**

The Salvation Army - WMB Customer Success Manager

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